

Helen Filatova

resume

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Objective

Information architect

Experience

11 year working experience of web audit, web development and web design.
30+ web projects.

Qualifications Summary

- Expert knowledge **W3C standard, cross-browser compatibility, custom usability, Content Management System workflow, Search Engine Optimization.**
- Expert knowledge of **HTML** (hand-code), **CSS/CSS2, XML, XHTML, XSL.**
- Expert knowledge of Content Management Systems (Dynabase, Simplex, FileMaker Pro, South Park, etc)
- Solid knowledge of **Perl, JavaScript**
- Basic knowledge of ASP, JSP, E-commerce, Databases
- Professional use of Web development tools
- **30+ on-line projects**

Education

- **University degree**, Physics Department, Specialty - Physics, Specialization - Radio Physics & Electronics. Term of education - 5 years, Diploma cum laude.
- 1998 - Certificates of **Master HTML Programmer, JavaScript Programmer and WEB Programmer** from TekMetrics.
- 2001 – **XML Course, Flash 5 Course.**
- 2002 – **Technical Web Development** On-line Course (www.jobcircle.com)
- 2005 - **CSS2 Brainbench Certification**

Employment History

Web architect

- Rogers projects: web site analysis, web site component mapping and description, page mapping, CSS updates, Visual FRDs creation for the following websites: 2009
 - CBO
 - Citytv
 - CityNews
 - CityLine:.
- Website audit, SEO, eCommerce customization: 2009
 - <http://www.homeunlimited.ca/>
 - <http://www.starlingcontractors.com/>
- [Easy SEO Guide – Step-by-Step Search Engine Optimization](#) – eBook publishing 2008
- [FreeFOTO.ca](#) – CMS customization, PHP, SEO 2008
- <http://eurasia.org.ru/>: CMS optimization 2007

Contract job as a Web developer (main projects)

- [CBC International Sales Web Site](#) - Cross Browser Compatibility, XHTML, XSL, CSS2, ASP, JS 2007
- [Israel Tour Guides Information Center](#): web design, XHTML-coding, CSS2, Simplex CMS, database programming, support 2006
- [CanWest](#): HTML/XHTML & CSS2 coding, site architecture, cross browser, cross platform and web standards issues, team environment, South Park CMS 2005
- [R-Tools Technology Inc.](#): web design, HTML-coding, SSI, SEO, cross-browser compatibility 2004
- [Franklin Templeton Investments Corp.](#): JSP & HTML templates 2003

- coding for English and French websites
- [IAC Eurasia-Internet](#): web design, HTML-coding, Perl and JavaScript programming, Simplex CMS, database programming, SEO, cross-browser compatibility, content management, support 2002-2003
- [More projects](#) at <http://hfstudio.goodhosting.ca/projects.html> 1996 - 2006

Full time job as a Web Programmer/ Web Designer

- [Sympatico](#): Perl, JavaScript, XML programming, Dynabase CMS 2000 – 2002

Software

Editor programs: HomeSite, Adobe GoLive, WebEdit PRO, Macromedia Dreamweaver, Drumbeat, ASP-Edit, Macromedia Flash, WebExpress, Xara WebSite, Microsoft Front Page, WebExpress, AuraLine, Valadeo LiveSite, Visual InterDev, Dynabase CMS, Simplex CMS, FileMaker Pro.

Graphic programs - Adobe Photoshop, CorelDRAW, iPhoto Plus, Fractal Design Painter, COOL 3D, GIF Construction Set 32, Ulead SmartSaver; Graphic Workshop, Kai's Power Goo.

Other programs - CuteFTP, FTP Voyager, Microsoft Word, Microsoft PowerPoint, Microsoft Access, Windows 95, Windows 98, Windows ME, Windows NT, Windows 2000, Windows XP, PWS, TomCat, MAC.

Personal Qualities

Able to work very quickly, efficiently and show quality results.

Self-motivated and results-oriented personality.

Extremely detail-oriented and have strong time-management skills.

Quick at grasping new things and possess an ability for self-education.

Ability to work independently.

Ability to be flexible and adaptable in a changing environment

Ability to handle several simultaneous projects.

Good communication skills. Ability to work in a team. Ability to coordinate work of associates within the project, achieve smooth work process and hit the target.

I like complicated tasks, requiring the ability to acquire new skills, reveal initiative and responsibility in the work process. I am attentive to the tasks and achieve quick results to the maximum effect.

Languages

English, French, Russian

Type of job

Contract, Project

References

Further references available upon request.